

**PURCHASE ORDER**  
**SENATE OF THE PHILIPPINES**  
 Entity Name

Supplier : <b>ARJELON ENTERPRISES AND TRADING CORPORATION</b>	P.O. No. : <b>PO-23-07-127</b>
Address : Unit A13 Ellen's Building, Demarses Subdivision, Los Banos 4030 Laguna	Date : 20-July-2023
Tel No. : 09152858702 / 049-808-6514	Mode of Procurement: SHOPPING
TIN : 010-359-381-000	Reference P.R. No. : <b>PR-23-04-350</b> LJS
	AB No. : <b>AB-E-23-05-066</b>

Attention : **ARJELON M. MACANDILI**  
 Please acknowledge receipt of faxed P.O. and refax it to Telefax No. 552-6601 loc. 4262 or 552-6815. Thank You.

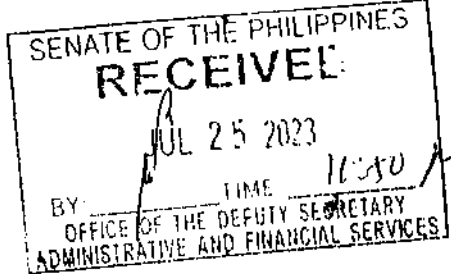
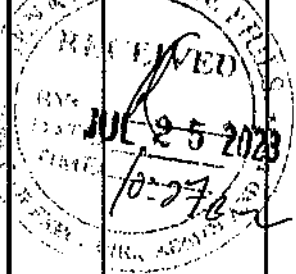
Gentlemen :  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>Rm. 401 Property and Procurement Service SENATE OF THE PHILIPPINES, GISIS BLDG. ROXAS BLVD. PASAY CITY</b>	Delivery Term : <b>30 CALENDAR DAYS</b>
Date of Delivery : _____	Payment Term : <b>Government Terms</b>
	Warranty : <b>6 MONTHS WARRANTY</b>

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	UNIT	Heavy Duty Electric Automatic Stapler Saddle Binding Machine Flat and Book Binding Machine Nothing Follows	2	36,000.00	72,000.00

**RECEIVED**

JUL 25 2023  
 By: *[Signature]* Time: 5:44 PM  
 Property and Procurement Services

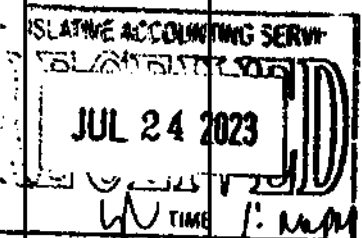


200-2023-07-5471 P72,000.00  
 07/24/23

**RECEIVED**

JUL 25 2023

By: *[Signature]* Time: 9:48  
 Administrative Management Bureau



Page 1 of 1 **Grand Total: P72,000.00**

(Total amount in words) **Seventy-Two Thousand Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items/s.

Conforme: \_\_\_\_\_ Very truly yours: \_\_\_\_\_  
 Signature over Printed Name of Supplier **ATTY. RENATO N. BANTUG JR.**  
 \_\_\_\_\_ SENATE SECRETARY  
 Date \_\_\_\_\_ 26 July 2023

Fund Cluster: \_\_\_\_\_ ORS/BURS No. : \_\_\_\_\_  
 Funds Available: **JUDITH C. JEBULAN** Date of the ORS/BURS: \_\_\_\_\_  
 Director II, Legislative Accounting Service  
 Signature over Printer Name of Chief Accountant Amount : \_\_\_\_\_

**NOTE:** The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: **NOTE: PO TYPEWRITTEN BY PPS PER APPROVED ABSTRACT OF BIDS NO. (AB-E-23-05-066) OPENED ON (5/23/2023) AND PER BAC ADVISORY RE AWARD DTD (6/6/2023)**

*[Signature]*  
 nto/mawie  
 7/20/2023 / 2:34:23PM

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